



PHI GAMMA DELTA

BUILDING COURAGEOUS LEADERS

Section Chief Tool for Qualifying Graduate Volunteers

One of the primary responsibilities of a Section Chief is to help ensure that each Chapter in his section has both active and effective brothers serving as Purple Legionnaire (PL), on the Board of Chapter Advisors (BCA) and House Corporation (where needed).

This series of questions can assist you in qualifying potential graduate volunteers. Feel free to use some or all of these questions as part of your vetting process for needed volunteer roles.

Background:

- Tell me about yourself and your Fraternity experience?
- What roles have you held as an undergraduate or graduate volunteer? o What did you enjoy and/or find challenging in that role?
- What history do you have with the chapter? o None: What do you know about the chapter or what would you like to know about the chapter?
 - o Prior History: How do you feel that will help inform your role and assist the chapter?
- What was your undergraduate experience like? (small/big chapter, big/small school, officer experience, etc.)
- Have you held this position before? What did you learn? What did you like/dislike about it?

Skills:

- What are your Fiji experiences that you can bring to bear in succeeding in this role?
- How does your professional career assist or benefit you and the chapter in this role?

Level of Commitment:

- Are you willing to make a time commitment of _____?
(Will vary greatly - typically 5+ hours / week for PLs, 5 hours / month for BCA / HC)
- Are you able to attend Fiji Academy in January or Ekklesia every other summer (even years)?
- What does your family think about this role and the commitment required?



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- Do your other commitments for family/work/Church/volunteer impact your ability to fulfill this role?
 - What is the distance to the chapter(s) you would volunteer for?

Why Do You Want To Serve?

- What interested you about this graduate role?
- Are there tasks that you do not want to do as a volunteer?

Understanding of Role/Expectations of the Position:

- Have the expectations/responsibilities of this role been explained/provided to you?
- What are your expectations of the Fraternity? Of our volunteers and paid staff?
 - Do you have any questions that you would like to ask us?

Concerns/Need for Training:

- Are you interested in some training pertinent to this role?
- Do you have any concerns about your role and the expectations of the graduate volunteer role?

Communication and Expectations:

- What motivates you?
- How do you best like to be communicated with (Phone/email/text etc.)?
- How do you like to be rewarded?
- Do you have any personal goals for this experience? Please elaborate?

Summary:

Please remember that these questions serve as a tool to help you in ascertaining if the graduate volunteer is a good match for the position in question. Allow the graduate volunteer the opportunity to expound or elaborate on any of the questions, they are intended to be open-ended.



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A brother's response should not necessarily eliminate him from contention for the position. It may be that additional questions or opportunities to elaborate are needed for the brother to properly express himself. These questions may inform a SC as to areas to focus on with a brother in his new role should he be given it, or perhaps training/mentoring may be in order. The questions are not meant to be a definitive measure of a brother's capacity to serve in this role. How a brother responds or doesn't respond can provide you with insight into his ability, desire and suitability to serve in any particular role.